

Royal Observer Corps Association

Memorandum from the Hon Secretary – Jenny Morris

To: Roy Mcdowell Web Master

Date: 3 February 2008

ANNUAL REUNION - 2008

- A new venue for our 19th Reunion The Prince of Wales Hotel Southport. The Hotel part of the Britannia Group is ideally located in the Centre of Southport close to the shops and Prom.
- The following details are confirmed, please circulate them as widely and as quickly as possible to your members:

- **DATE:** Friday, 10th October to Sunday, 12th October 2008
- **VENUE:** The Prince of Wales Hotel Lord Street Southport PR8 1JS

- **Package Cost:** £115 per person for 2 nights in a double or twin
£135 per person for 2 nights in single occupancy

Included in the price:

- Friday: Carvery dinner followed by meet & greet in private function room.
- Saturday: Full English breakfast, Gala Dinner, with music for dancing.
- Sunday: Full English breakfast
- Overnight en-suite accommodation on Friday and Saturday

The 3 star hotel and facilities comprise:

- *143 en-suite bedrooms with colour TV
- *Trousers press, hairdryer in room
- *There are lifts to all floors and ramp access
- * Welcome refreshment tray
- * Direct dial telephone

Deposit: £30 per person required with your booking form.

Please make cheques payable to **Prince of Wales Hotel** (Not the ROC Association).

- Upon confirmation from the Hotel of receipt of the deposit from John Sharpe Group Secretaries will be advised by John.
- The balance of £85 per person or £105 per person for single occupancy and any personal extras incurred such as newspapers, room service etc must be paid before departing from the Hotel. The Hotel will take card authorisation on arrival.
- **ALL** bookings for the Friday and Saturday accommodation to be done via John Sharpe.
- **NO** bookings direct to the hotel for the weekend package
- **ALL cancellations** to be sent to John Sharpe.
- Any extra nights other than the 2 nights included in the package to be arranged direct with the hotel by the individual.
- Hotel phone number 01704 536688.
- The Hotel has 83 car park spaces at a charge of £2.00 per space per day. Payable at Reception on departure.
- A blank booking form is attached. Please photocopy this as many times as you wish - one booking form for each booking.
- Completed forms and cheques to be sent to Group Secretaries to forward to John Sharpe.
- **Please specify on the booking form:**
- Any special requirements such as dietary, room with disabled facilities etc
- Willing to share a twin room

GROUP SECRETARIES to send booking forms and cheques to:

Mr J Sharpe, 59 Maxwellton Road, Calderwood, East Kilbride, G74 3JH. Telephone 01355 901707.

SECRETARIES PLEASE SEND JOHN FORMS AND CHEQUES TO REACH HIM BY 31 JULY 2008
Room reservations cannot be guaranteed after this date

Nineteenth Annual Reunion

Friday, 10 October to Sunday, 12 October 2008

The Prince of Wales Hotel, Southport

BOOKING FORM FROM No GROUP

Please reserve the following accommodation for the 2008 Reunion at Southport:

Type of room: Single Double Twin
(Please tick as applicable)

Total cost: £115 per person for double or twin room
 £135 per person for single room occupancy

Deposit enclosed (£30 per person) £..... *(Non-returnable)*
 (Cheque payable to: **Prince of Wales Hotel**)
 (The balance to be paid to the Hotel prior to departure on 12 October)

FULL NAME AND ADDRESS OF EACH PERSON ATTENDING, in block capitals please.

Note: A separate booking form is necessary for each room required.

Please also give a telephone number in case of enquiry.

.....

Telephone:

Signed: (applicant) Date:.....

Please indicate the following requirements:

Special diet/vegetarian/other

Room with disabled facilities – YES / NO

Single room but willing to share twin room - YES / NO.

Please return this form (with your deposit) to the GROUP SECRETARY for onward transmission to Mr John Sharpe, National Chairman.

ALL BOOKINGS TO REACH JOHN SHARPE BY 31 July 2008

- ALL bookings for the Friday and Saturday accommodation to be done via John Sharpe.
 - NO bookings direct to the hotel for the weekend package
 - ALL cancellations to be sent to John Sharpe.
- Any extra nights other than the 2 nights included in the package arrange direct with the hotel by the individual.