

Royal Observer Corps Association

Memorandum from the Hon Secretary – Jenny Morris

To: Roy McDowell Web Master

Date: 16 February 2006

ANNUAL REUNION - 2006

- For the 2006 Reunion we return to the Swallow St Nicholas Hotel at Scarborough. The Hotel now part of the Swallow Hotel Group is ideally located in the heart of the Spa town of Scarborough, close to the shops, South Bay beach and Harbour

- At his year's 17th Reunion we will celebrate the first 20 years of the Association.

- The following details are confirmed, please circulate them as widely and as quickly as possible to your members:

- **DATE:** Friday, 20th October to Sunday, 22nd October 2006
- **VENUE:** Swallow St Nicholas Hotel, St Nicholas Cliff, Scarborough, YO11 2EU

- **Package Cost:** £105 per person for 2 nights in a double or twin
£125 per person for 2 nights in single occupancy

Included in the price:

- **Friday:** 4 course dinner, followed by National Draw, meet & greet in private function room.
- **Saturday:** Full English breakfast, Gala Dinner, with music for dancing.
- **Sunday:** Full English breakfast
- Overnight en-suite accommodation on Friday and Saturday
- Complimentary use of hotel leisure facilities

The 3 star hotel and facilities comprise:

- *138 en-suite bedrooms with colour TV and satellite
- *Trousers press, hairdryer, iron & ironing board
- *Cardiovascular gym
- *Hair and beauty salon
- *There are lifts to all floors and ramp access
- * Welcome refreshment tray
- * Direct dial telephone
- * Sauna and Solarium
- * Heated swimming pool

Deposit: £30 per person required with your booking form.

Please make cheques payable to **Swallow St Nicholas Hotel** (**Not** the ROC Association).

Booking forms and cheques to be sent to your GROUP SECRETARY for onward transmission to John Sharpe

Room reservations cannot be guaranteed after 31st July 2006

- On receipt of the deposit from John Sharpe the Hotel will send the individual an acknowledgement.
- The balance of £75 per person or £95 per person for single occupancy and any personal extras incurred such as newspapers, room service etc must be paid before departing from the Hotel. The Hotel will take card authorisation on arrival.
- **ALL** bookings for the Friday and Saturday accommodation to be done via John Sharpe.
- **NO** bookings direct to the hotel for the weekend package
- **ALL cancellations** to be sent to John Sharpe.
- Any extra nights other than the 2 nights included in the package to be arranged direct with the hotel by the individual.
- There will be 20 car park spaces at the hotel at a charge of £3.95 per space per day on a first come basis. There is an NCP car park where a 50% reduction is offered to Hotel users and also limited meter parking on the road outside the hotel.
- A blank booking form is attached. Please photocopy this as many times as you wish - one booking form for each booking.
- **Please specify on the booking form:**
 - Any special requirements such as dietary, room with disabled facilities etc
 - Smoking or non smoking room
 - Willing to share a twin room

Royal Observer Corps Association

Seventeenth Annual Reunion

Friday, 20 October to Sunday, 22 October 2006
Swallow St Nicholas Hotel Scarborough

BOOKING FORM FROM No GROUP

Please reserve the following accommodation for the 2006 Reunion at Scarborough:

Type of room: Single Double Twin
 (Please tick as applicable)

Total cost: £105 per person for double or twin room
 £125 per person for single room occupancy

Deposit enclosed (£30 per person) £..... (Non-returnable)
 (Cheque payable to: Swallow St Nicholas Hotel)
 (The balance to be paid to the Hotel prior to departure on 22 October)

FULL NAME AND ADDRESS OF EACH PERSON ATTENDING, in block capitals please.

Note: A separate booking form is necessary for each room required.

Please also give a telephone number in case of enquiry.

.....

Telephone:

Signed: (applicant) Date:.....

Please indicate the following requirements:

Special diet/vegetarian/other

Room with disabled facilities – YES / NO

Bedroom for - non smoking / smoking

Single room but willing to share twin room - YES / NO

Please return this form (with your deposit) to the GROUP SECRETARY for onward transmission to Mr John Sharpe, National Chairman.

ALL BOOKINGS TO REACH JOHN SHARPE BY 31 July 2006

- **ALL bookings for the Friday and Saturday accommodation to be done via John Sharpe.**
 - **NO bookings direct to the hotel for the weekend package**
 - **ALL cancellations to be sent to John Sharpe.**
- **Any extra nights other than the 2 nights included in the package arrange direct with the hotel by the individual.**